



CSMSS

Chhatrapati Shahu Maharaj Shikshan Sanstha's  
**CHH. SHAHU COLLEGE OF ENGINEERING**  
Kanchanwadi, Paithan Road, Chhatrapati Sambhajnagar, 431 011  
Ph. No. : (0240) 2646373, 9922668199, 2646350 Fax: (0240) 2646222  
Website: www.csmssengg.org



Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

Date: 02/10/2023

## Internal Quality Assurance Cell Meeting Notice

Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC Meeting of CSMSS Chh. Shahu College of Engineering Aurangabad is scheduled to be held on 09/10/2023 at 3.00 p.m. in conference room. The brief-agenda of the meeting is given herewith. You are requested to kindly make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
1	Welcome and Confirmation of minutes of previous meeting and action taken report held on 04/07/2023
2	SAP Training in campus
3	Smart Board for classrooms
4	Industry interaction and visits
5	ISTE Student Chapter
6	Weekly Aptitude Test on GATE tutor platform
7	Preparation for NAAC accreditation
8	NPTEL courses progress
9	Universal Human value course
10	CodeTantra training for students
11	Discussion on feedback and analysis
12	Annual prize distribution schedule

Dr R P Chopade  
IQAC Coordinator

Dr. Ulhas B. Shinde  
Principal

Principal

Copy to: IQAC 2023-24 members

S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.



## Internal Quality Assurance Cell Minutes of Meeting

**Date and Time: 09/10/2023, at 3.00 pm**

**Venue: Conference hall, Building A**

Sr. No.	Agenda	Resolution / ATR
1	Welcome and Confirmation of minutes of previous meeting and action taken report held on 04/07/2023	IQAC coordinator welcomed the Chairperson and all members for the meeting. Dr. R.P. Chopade read the Vision and Mission of the institute IQAC Coordinator read minutes of previous meeting. He also briefly read the action taken reports on minutes of meeting held on 04/07/2023 All members confirmed the previous minutes and approved the ATR. With the permission of the chair, next agenda are taken up by IQAC coordinator.
2	SAP Training in campus	IQAC coordinator proposed the conduction of SAP training and Global Certification training in campus. Prof. Ashish Sonawane will be the coordinator for training. The Principal suggested to appeal students from all departments to participate in training and Global Certification in SAP to enhance placement opportunities. The members approved the proposal and appreciated the initiative.
3	Smart Board for classrooms	From the request of teachers regarding requirement of the interactive smart board in classroom is proposed by IQAC coordinator. The members approved the proposal. The Principal agreed for smart board to each Department. Use of this will improves the students interest and understanding.
4	Industry interaction and visits	The Principal suggested HODs to organize industrial visit in even semester. The necessary formalities to be completed. The members are approved the planning and execution.
5	ISTE Student Chapter	The Principal announced that our institute is hosting ISTE Students Convention on Nov 25, 2023. Formation of institute students chapter is



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		planned. Students are expected to get memberships in order to participate in coming activities.
6	Weekly Aptitude Test on GATE tutor platform	The Training and Placement officer proposed to conduct aptitude test on weekly basis on GATE tutor platform to improve the placement. The proposal is accepted.
7	Preparation for NAAC accreditation	IQAC coordinator elaborated the preparedness of NAAC accreditation work till date. The compilation of the documents and writing the descriptive metric are in progress. Regular meetings of criteria heads and coordinators are conducted in IQAC office. The work completion expected by January 2024.
8	NPTEL courses progress	Current semester NPTEL courses registration and progress is presented to the members. It is found satisfactory. The enrolled students are learning and submission of assignments are as per schedule.
9	Universal Human value course	As per instructions from the university, UHV courses proposed to next semester under NEP 2020 syllabus. The eligible teaching faculty to identify to each department.
10	CodeTantra training for students	Students training on python and C language for placement is completed. Remaining students will go for next batch.
11	Discussion on feedback and analysis	IQAC coordinator presented report on curriculum feedback and ambience feedback of the institute from Students, teachers, alumni and industry. Suggestions on ambience feedback is discussed in meeting and action taken is also presented. All the suggestions of ambience feedback is considered and suggested work is completed.  Suggestions on curriculum is presented separately to the meeting and discussed.
12	Annual prize distribution schedule	After start of even semester annual prize distribution function may schedule in second week of February. All members accepted the proposal. The Principal sir ask the coordinator Prof. Sohail Ali to plan for the event.



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The IQAC Coordinator proposed vote of thanks and informed the next proposed meeting would be in the 1<sup>st</sup> week of January 2024.

**Dr. R.P. Chopade**  
IQAC Coordinator



**Dr. Ulhas B. Shinde**  
Principal

**Principal**

S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.

**Copy to:**

All Members (External & Internal) of IQAC CSMSS CSCOE for information and necessary action.



## Internal Quality Assurance Cell

**Action taken and Implementation details report** of meeting on Date and Time:  
09/10/2023, at 3.00 pm in conference hall.

Agenda No.	Agenda	Action Taken Report
2	SAP Training in campus	Action Point: Conduction of SAP training for global certification. Responsibility: Prof Ashish Sonawane, Coordinator Status: SAP training planned to start for first batch of 19 students; expected to complete by March 2024.
3	Smart Board Requirement for classrooms	Action Point: Prepare the requirement proposal for interactive smart boards Responsibility: Prof. P. G. Jadhao and department head. Status: preparation of proposal is to start and purchase by 20/12/2024.
4	Industry interaction and Visit	Action Point: Organizing of industrial visit and interaction activities Responsibility: Department coordinators and Industry Institute interaction cell. Status: Industrial visit process is in process; expected to complete some part in this semester and remaining in next semester.
5	ISTE Student Chapter	Action Point: Organizing ISTE Students Convention on Nov 25, 2024 Responsibility: ECE department and ISTE coordinator Status: All preparation to be completed by 20/11/2024.
6	Weekly Aptitude Test on GATE tutor platform	Action Point: Conduction of weekly aptitude test on GATE Tutor platform Responsibility: The Training and Placement officer. Status: weekly tests are being conducted and analysis are given to students for improvement.



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7	Preparation for NAAC accreditation	Action Point : 1. Organize documents for NAAC application. Responsibility: Criteria heads, 2. HoD/ Section in charges to provide the required documents and other given preparation. Responsibility: Head of Department, 3. Prepare for IIQA submission Responsibility: IQAC coordinator and team, Status: Work is in progress; completion expected by 15/12/2023. Final report to be completed by 25/01/2024.
8	NPTEL courses progress	Action Point: Preparation of enrolled students for NPTEL course in odd semester and examination. Responsibility: SPOC and department NPTEL coordinators. Status: Students to encourage for preparation of NPTEL examinations and solving the doubts.
9	Universal Human value course	Action Point: Three to five days faculty development programs to be completed by remaining faculties. Those who completed part I to be complete UHV-II to be a UHV teachers. Responsibility: Department heads Status: Completion of process by expected by next semester.
11	Discussion on feedback and analysis	Action Point: Actions to be taken on suggestions in feedback. Responsibility: Head of department Status: completion of process by expected by 20/12/2023.
12	Annual prize distribution schedule	Action Point: To plan for annual prize distribution in February 2024. Responsibility: Dr. Mir Sohail Ali. And coordinators. Status: Completion of proposal and planning is expected by 10/01/2024.

  
Dr. R. P. Chopade  
IQAC Coordinator



  
Dr. U. B. Shinde  
Principal

Principal  
S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.