



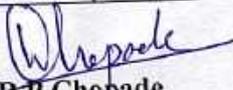
Date: 02/01/2024

Internal Quality Assurance Cell Meeting Notice

Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC Meeting of CSMSS Chh. Shahu College of Engineering Aurangabad is scheduled to be held on 08/01/2024 at 2.00 p.m. in conference room. The brief-agenda of the meeting is given herewith. You are requested to kindly make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
1	Welcome
2	Approval of Previous minutes of meeting and action taken report held on 09/10/2023
3	Awareness of Academic Bank of Credits to new students
4	IKS activity in last three months
5	NEP awareness and preparedness
6	Placement preparation for current year
7	NPTEL Activity and progress review
8	Review of NAAC accreditation preparation
9	Quality Audit Visit of DBATU Lonere
10	Review of various committee works
11	Annual prize distribution function
12	On time agenda for discussion.


Dr. R.P. Chopade
IQAC Coordinator


Dr U. B. Shinde
Principal

S.M.S.S. Chh. Shahu College of Engineering
Kanchanwadi, Aurangabad.



Internal Quality Assurance Cell

Minutes of Meeting

Date and Time: 08/01/2024, at 2.00 pm

Venue: Conference hall, Building A

Sr. No.	Agenda	Minutes of meeting /Discussion details
1	Welcome	The IQAC coordinator welcome the Chairperson and all present members for the meeting. Dr. R.P. Chopade read the Vision and Mission of the institute. IQAC coordinator briefed about the agenda of todays meeting and requested the IQAC Chairperson to take over the proceedings of the meeting. With the permission of the Chairperson, next agenda are taken up.
2	Approval of Previous minutes of meeting and action taken report held on 09/10/2023	<p>IQAC Coordinator briefed about the previous IQAC minutes of meeting held on 09/10/2023. All members confirm the minutes.</p> <p>Action taken on the previous meeting agenda is communicated to the meeting by IQAC coordinator.</p> <p># As per previous discussion on preparing smart classroom for each department, 15 Smart boards are sanctioned and ordered to vendor.</p> <p># Batch of 19 students completed SAP global certification hin a campus.</p> <p># 250 students become ISTE members and ISTE chapter is inaugurated in college.</p> <p># UHV-II course decided to conduct in next even semester and eligible faculty are identified.</p> <p># NAAC work is in progress as per new manual. Verification of prepared work is also taken in IQAC office.</p>
3	Awareness of Academic Bank of Credits to new students	Awareness program regarding academic bank credit is arranged for new first year and direct second year admitted students. In the program Prof. Sathya Praveen elaborated the importance and advantages of Academic Bank Credit to students. How to login and how to handle the portal is explained. At the end of program the queries related of the students are solved.



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Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

4	IKS activity in last three months	<p>IQAC coordinator informed the committee regarding the IKS activities in last three months in the college.</p> <p>IKS awareness program is arranged for new first year and direct second year students. The initiative by government, importance and benefits of IKS in our life is well explained by Prof. Sathya Praveen. The same awareness program is also arranged in all departments.</p> <p>It is decided to conduct poster presentation, essay writing, quizzes and visit to nearby historical places to boost the interest of IKS among the students.</p> <p>Indian knowledge system related books are also added in library for students' reference.</p>
5	NEP awareness and preparedness	<p>The Principal brought the notice to meeting, the need of NEP awareness and preparedness. He informed that as per university instructions NEP will be implemented in affiliated colleges from academic year 2024-25. The discussion of activity to conduct is done. Such as identification of courses and preparation of course structure for university. Awareness programs among the staff to arrange.</p> <p>As decided in the meeting the Dean academic prepared the proposed course structure for first year. That will be suggested to university meeting. The NEP awareness in the faculties, two programs are arranged from IQAC office. One is to explain the draft of NEP in brief and another program is arranged for preparedness for NEP from faculty side.</p>
6	Placement preparation for current year	<p>Discussion on placement activity and progress is initiated by the Principal. Training and placement officer informed about preparation for the training, test and schedule for campus recruitment in coming days. It has been decided to give specialized training from the professional trainer to develop our students for the need of the day. The test series to students as a part of preparation to be organized.</p> <p>The special recruitment training of cloud computing and Capgemini company specific training arranged and that will continue in the month of February and March. The training is open to all students. The slots and locations scheduled are communicated to students. Tests on the</p>



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		<p>basis of training syllabus are regularly conducted the same is monitored by training section.</p> <p>The verbal feedback of students are regularly taken and communicated to the trainer or necessary action are taken immediately. Surely the students will be benefitted by this activity and placement count and quality will be boosted in future.</p>
7	NPTEL Activity and progress review	The Principal discussed about the NPTEL courses for January to May 2024 session department wise. He asked to finalise the courses and appeal for maximum enrollment of students for NPTEL courses. The course can be related to the syllabus and some of the courses of student interest. He reviewed last semester enrollment and congratulated the mentors and SPOC for good work of NPTEL. All heads of departments promised to increase the activity this semester.
8	Review of NAAC accreditation preparation	IQAC coordinator presented the progress of preparedness till date. The Principal informed the meeting that college can plan to submit IIQA in the month of March 2024. IQAC coordinator also confirmed the preparation is in satisfactory phase to submit IIQA in the month of March 2024.
9	Quality Audit Visit of DBATU Lonere	The Principal informed the meeting that as per the regular practice University Quality audit of college may schedule on 15/01/2024. All the departments to prepare with the documents prescribed in the university audit format. Prof. E S Ugale from Mechanical Engineering and IQAC coordinator will take care of the preparation of documents for the visit.
10	Review of various committee works	The Principal proposed to review the various committee working. He ask IQAC coordinator to take review and report. Additionally IIC and IKS cell are also active in their activity.
11	Annual prize distribution function	The Principal informed meeting of successful conduction of annual prize distribution function in last month. The student council in-charge Dr. Sohail Ali informed meeting, the annual prize distribution function is held on 29 th February and 1 st March. The prizes for all year achievements in cultural, sports, and achievements in any other fields



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		are given to students and faculties. All the activity of two days were completed successfully.
12	On time agenda for discussion.	The Principal also discussed the following points in the meeting. I. Research activities at the department levels needs to be stepped up and informed that the review of existing policies on research and consultancy activities are being done and improvements in that are expected positively. II. The final year project and internship preparation for coming semester. III. Internal assessment process for the current semester has to be finalized and keep ready as per the guidelines from the university.
12	Vote of Thanks	The IQAC Coordinator proposed the vote of thanks and informed that the next proposed meeting would be in the first week of April 2024.


Dr. R. P. Chopade
IQAC Coordinator




Dr. U. B. Shinde
Principal
Principal
S.M.S.S. Chh. Shahu College of Engineering
Kanchanwadi, Aurangabad.

Copy to:
All Members (External & Internal) of IQAC CSMSS CSCOE for information and necessary action.



Internal Quality Assurance Cell

Action taken and Implementation details report of meeting on (Date and Time)
08/01/2023, at 2.00 pm in conference hall.

Agenda No.	Agenda	Action Taken Report
3	Awareness of Academic Bank of Credits to new students	Action Point: To register students and generate ABC ID Responsibility: Prof. Sathya Praveen and department coordinator. Status: Rregistration for ABC ID is in progress. Registration of all students expected to be completed by 10/02/2024
4	IKS activity in 1st three months	Action Point: IKS awareness and conduction of IKS activities Responsibility: Prof. Sathya Praveen and department coordinator. Status: IKS activities are in progress. To plan and conduct the IKS related activities.
5	NEP awareness and preparedness	Action Point: NEP awareness in the faculty and submission of first year structure to university Responsibility: Dean academics and HOD first year. Status: Syllabus structure preparation work is in progress. The work expected to be completed by 20/04/2024.
6	Placement preparation for current year	Action Point: To conduct placement specific training Responsibility: Training and placement cell and department coordinators. Status: The training programs is scheduled. Conducting the trainings up to end of march 2024.
7	NPTEL Activity and progress review	Action Point: NPTEL registration for even semester and examination Responsibility: SPOC and department NPTEL coordinators. Status: Students to encourage for more enrollment and examinations. The mentors to solve doubts during the course.



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8	Review of NAAC accreditation preparation	Action Point : 1. Organize documents as per NAAC manual. Responsibility: Criteria heads, 2. HoD/ Section in charges to provide the required documents and other given preparation. Responsibility: Head of Department, 3. Prepare for IQAC submission: Responsibility: IQAC coordinator and team, Status: Work in progress; completion expected by 15/02/2024. Final documents compilation to be completed by 20/02/2024.
9	Quality Audit Visit of DBATU Lonere	Action Point: To prepare the documents and data for LIC visit by DBATU Lonere. Responsibility: Prof. E S Ugale and IQAC coordinator. Status: Documentation and data collection is about to complete. The final check is in progress.
10	Review of various committee works	Action Point: Review the college level committee working. Responsibility: IQAC coordinator and coordinator of committees. Status: The review is expected to complete by 10/02/2024
11	Annual prize distribution function	Action Point: Plan and organize the annual prize distribution function. Responsibility: Dr. Mir Sohail Ali and coordinator team Status: the work to be completed by 25/01/2024.
12	Any other matters	Action Point: Internal assessment preparation to be completed as per university Responsibility: Head of department Status: The work expected to complete by 15/01/2024.


Dr. R. P. Chopade
IQAC Coordinator




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